"THE NATIONAL PROPERTY SERVICE"



Shepherd Chartered Surveyors



11 CAIRNS STREET WEST KIRKCALDY KY1 2JA



Energy performance certificate



Energy Performance Certificate (EPC)

Dwellings

Scotland

11 CAIRNS STREET WEST, KIRKCALDY, KY1 2JA

Dwelling type: Top-floor flat Date of assessment: 12 May 2017 Date of certificate: 15 May 2017 **Total floor area:** 68 m²

Primary Energy Indicator: 209 kWh/m²/year

Reference number: 8413-2825-1000-0862-8996 RdSAP, existing dwelling Type of assessment:

Approved Organisation: **Elmhurst**

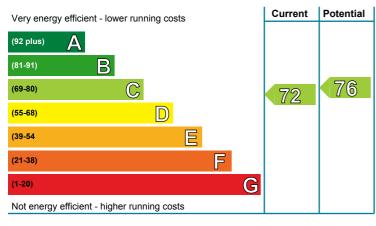
Main heating and fuel: Boiler and radiators, mains

You can use this document to:

- Compare current ratings of properties to see which are more energy efficient and environmentally friendly
- Find out how to save energy and money and also reduce CO₂ emissions by improving your home

Estimated energy costs for your home for 3 years*	£1,848	See your recommendations
Over 3 years you could save*	£279	report for more information

* based upon the cost of energy for heating, hot water, lighting and ventilation, calculated using standard assumptions

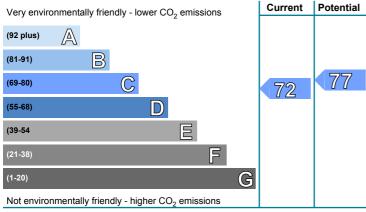


Energy Efficiency Rating

This graph shows the current efficiency of your home, taking into account both energy efficiency and fuel costs. The higher this rating, the lower your fuel bills are likely to be.

Your current rating is band C (72). The average rating for EPCs in Scotland is band D (61).

The potential rating shows the effect of undertaking all of the improvement measures listed within your recommendations report.



Environmental Impact (CO₂) Rating

This graph shows the effect of your home on the environment in terms of carbon dioxide (CO₂) emissions. The higher the rating, the less impact it has on the environment.

Your current rating is band C (72). The average rating for EPCs in Scotland is band D (59).

The potential rating shows the effect of undertaking all of the improvement measures listed within your recommendations report.

Top actions you can take to save money and make your home more efficient

Recommended measures	Indicative cost	Typical savings over 3 years	Available with Green Deal
1 Increase loft insulation to 270 mm	£100 - £350	£171.00	⊘
2 Low energy lighting	£25	£105.00	

A full list of recommended improvement measures for your home, together with more information on potential cost and savings and advice to help you carry out improvements can be found in your recommendations report.



The Green Deal may allow you to make your home warmer and cheaper to run at no up-front capital cost. See your recommendations report for more details.

THIS PAGE IS THE ENERGY PERFORMANCE CERTIFICATE WHICH MUST BE AFFIXED TO THE **DWELLING AND NOT BE REMOVED UNLESS IT IS** REPLACED WITH AN UPDATED CERTIFICATE

Summary of the energy performance related features of this home

This table sets out the results of the survey which lists the current energy-related features of this home. Each element is assessed by the national calculation methodology; 1 star = very poor (least efficient), 2 stars = poor, 3 stars = average, 4 stars = good and 5 stars = very good (most efficient). The assessment does not take into consideration the condition of an element and how well it is working. 'Assumed' means that the insulation could not be inspected and an assumption has been made in the methodology, based on age and type of construction.

Element	Description	Energy Efficiency	Environmental
Walls	Cavity wall, filled cavity	****	★★★★ ☆
Roof	Pitched, 75 mm loft insulation	***	***
Floor	(another dwelling below)	_	_
Windows	Fully double glazed	***	★★★☆☆
Main heating	Boiler and radiators, mains gas	****	★★★★ ☆
Main heating controls	Programmer, room thermostat and TRVs	****	★★★★ ☆
Secondary heating	None	_	_
Hot water	From main system	****	★★★★ ☆
Lighting	Low energy lighting in 17% of fixed outlets	***	***

The energy efficiency rating of your home

Your Energy Efficiency Rating is calculated using the standard UK methodology, RdSAP. This calculates energy used for heating, hot water, lighting and ventilation and then applies fuel costs to that energy use to give an overall rating for your home. The rating is given on a scale of 1 to 100. Other than the cost of fuel for electrical appliances and for cooking, a building with a rating of 100 would cost almost nothing to run.

As we all use our homes in different ways, the energy rating is calculated using standard occupancy assumptions which may be different from the way you use it. The rating also uses national weather information to allow comparison between buildings in different parts of Scotland. However, to make information more relevant to your home, local weather data is used to calculate your energy use, CO₂ emissions, running costs and the savings possible from making improvements.

The impact of your home on the environment

One of the biggest contributors to global warming is carbon dioxide. The energy we use for heating, lighting and power in our homes produces over a quarter of the UK's carbon dioxide emissions. Different fuels produce different amounts of carbon dioxide for every kilowatt hour (kWh) of energy used. The Environmental Impact Rating of your home is calculated by applying these 'carbon factors' for the fuels you use to your overall energy use.

The calculated emissions for your home are 37 kg CO₂/m²/yr.

The average Scottish household produces about 6 tonnes of carbon dioxide every year. Based on this assessment, heating and lighting this home currently produces approximately 2.5 tonnes of carbon dioxide every year. Adopting recommendations in this report can reduce emissions and protect the environment. If you were to install all of these recommendations this could reduce emissions by 0.4 tonnes per year. You could reduce emissions even more by switching to renewable energy sources.

Estimated energy costs for this home

	Current energy costs	Potential energy costs	Potential future savings
Heating	£1,278 over 3 years	£1,122 over 3 years	
Hot water	£300 over 3 years	£300 over 3 years	You could
Lighting	£270 over 3 years	£147 over 3 years	save £279
Total	£1,848	£1,569	over 3 years

These figures show how much the average household would spend in this property for heating, lighting and hot water. This excludes energy use for running appliances such as TVs, computers and cookers, and the benefits of any electricity generated by this home (for example, from photovoltaic panels). The potential savings in energy costs show the effect of undertaking all of the recommended measures listed below.

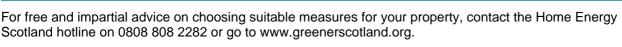
Recommendations for improvement

The measures below will improve the energy and environmental performance of this dwelling. The performance ratings after improvements listed below are cumulative; that is, they assume the improvements have been installed in the order that they appear in the table. Further information about the recommended measures and other simple actions to take today to save money is available from the Home Energy Scotland hotline which can be contacted on 0808 808 2282. Before carrying out work, make sure that the appropriate permissions are obtained, where necessary. This may include permission from a landlord (if you are a tenant) or the need to get a Building Warrant for certain types of work.

Da	- common ded managemen	Indicative cost	Typical saving	Rating after	improvement	Green
Re	commended measures	Indicative cost	per year	Energy	Environment	Deal
1	Increase loft insulation to 270 mm	£100 - £350	£57	C 75	C 76	
2	Low energy lighting for all fixed outlets	£25	£35	C 76	C 77	

Measures which have a green deal tick of are likely to be eligible for Green Deal finance plans based on indicative costs. Subsidy also may be available for some measures, such as solid wall insulation. Additional support may also be available for certain households in receipt of means tested benefits. Measures which have an orange tick may need additional finance. To find out how you could use Green Deal finance to improve your property, visit www.greenerscotland.org or contact the Home Energy Scotland hotline on 0808 808 2282.

Choosing the right improvement package





About the recommended measures to improve your home's performance rating

This section offers additional information and advice on the recommended improvement measures for your home

1 Loft insulation

Loft insulation laid in the loft space or between roof rafters to a depth of at least 270 mm will significantly reduce heat loss through the roof; this will improve levels of comfort, reduce energy use and lower fuel bills. Insulation should not be placed below any cold water storage tank, any such tank should also be insulated on its sides and top, and there should be boarding on battens over the insulation to provide safe access between the loft hatch and the cold water tank. The insulation can be installed by professional contractors but also by a capable DIY enthusiast. Loose granules may be used instead of insulation quilt; this form of loft insulation can be blown into place and can be useful where access is difficult. The loft space must have adequate ventilation to prevent dampness; seek advice about this if unsure. Further information about loft insulation and details of local contractors can be obtained from the National Insulation Association (www.nationalinsulationassociation.org.uk).

2 Low energy lighting

Replacement of traditional light bulbs with energy saving recommended ones will reduce lighting costs over the lifetime of the bulb, and they last up to 12 times longer than ordinary light bulbs. Also consider selecting low energy light fittings when redecorating; contact the Lighting Association for your nearest stockist of Domestic Energy Efficient Lighting Scheme fittings.

Low and zero carbon energy sources

Low and zero carbon (LZC) energy sources are sources of energy that release either very little or no carbon dioxide into the atmosphere when they are used. Installing these sources may help reduce energy bills as well as cutting carbon.

LZC energy sources present: There are none provided for this home

Your home's heat demand

You could receive Renewable Heat Incentive (RHI) payments and help reduce carbon emissions by replacing your existing heating system with one that generates renewable heat and, where appropriate, having your loft insulated and cavity walls filled. The estimated energy required for space and water heating will form the basis of the payments. For more information go to www.energysavingtrust.org.uk/scotland/rhi.

Heat demand	Existing dwelling	Impact of loft insulation	Impact of cavity wall insulation	Impact of solid wall insulation
Space heating (kWh per year)	6,653	(1,232)	N/A	N/A
Water heating (kWh per year)	2,151			

About this document

This Recommendations Report and the accompanying Energy Performance Certificate are valid for a maximum of ten years. These documents cease to be valid where superseded by a more recent assessment of the same building carried out by a member of an Approved Organisation.

The Energy Performance Certificate and this Recommendations Report for this building were produced following an energy assessment undertaken by an assessor accredited by Elmhurst (www.elmhurstenergy.co.uk), an Approved Organisation Appointed by Scottish Ministers. The certificate has been produced under the Energy Performance of Buildings (Scotland) Regulations 2008 from data lodged to the Scottish EPC register. You can verify the validity of this document by visiting www.scottishepcregister.org.uk and entering the report reference number (RRN) printed at the top of this page.

Assessor's name:
Assessor membership number:
Company name/trading name:
Address:

Mr. Paul Duncan
EES/019937
J & E Shepherd
13 Albert Square
Dundee

Dundee DD1 1XA

Phone number: 01382 200454 Email address: p.duncan@shepherd.co.uk

Related party disclosure: No related party

If you have any concerns regarding the content of this report or the service provided by your assessor you should in the first instance raise these matters with your assessor and with the Approved Organisation to which they belong. All Approved Organisations are required to publish their complaints and disciplinary procedures and details can be found online at the web address given above.

Use of this energy performance information

Once lodged by your EPC assessor, this Energy Performance Certificate and Recommendations Report are available to view online at www.scottishepcregister.org.uk, with the facility to search for any single record by entering the property address. This gives everyone access to any current, valid EPC except where a property has a Green Deal Plan, in which case the report reference number (RRN) must first be provided. The energy performance data in these documents, together with other building information gathered during the assessment is held on the Scottish EPC Register and is available to authorised recipients, including organisations delivering energy efficiency and carbon reduction initiatives on behalf of the Scottish and UK governments. A range of data from all assessments undertaken in Scotland is also published periodically by the Scottish Government. Further information on these matters and on Energy Performance Certificates in general, can be found at www.gov.scot/epc.

Opportunity to benefit from a Green Deal on this property

Under a Green Deal, the cost of the improvements is repaid over time via a credit agreement. Repayments are made through a charge added to the electricity bill for the property.

To see which improvements are recommended for this property, please turn to page 3. You can choose which improvements you want to install and ask for a quote from an authorised Green Deal provider. They will organise installation by an authorised Green Deal installer. If you move home, the responsibility for paying the Green Deal charge under the credit agreement passes to the new electricity bill payer.

For householders in receipt of income-related benefits, additional help may be available.

To find out more, visit www.greenerscotland.org or call 0808 808 2282.

Authorised home energy assessment

Finance at no upfront cost

Choose from authorised installers May be paid from savings in energy bills

Repayments stay with the electricity bill payer

Scottish Single Survey



survey report on:

, I	
Property address	11 CAIRNS STREET WEST KIRKCALDY KY1 2JA
Customer	Gary Lumsden
Customer address	11 Cairns Street West Kirkcaldy KY1 2JA
Prepared by	J & E Shepherd
Date of inspection	12th May 2017



PART 1 - GENERAL

1.1 THE SURVEYORS

The Seller has engaged the Surveyors to provide the Single Survey Report and a generic Mortgage Valuation Report for Lending Purposes. The Seller has also engaged the Surveyors to provide an Energy Report in the format prescribed by the accredited Energy Company.

The Surveyors are authorised to provide a transcript or retype of the generic Mortgage Valuation Report on to Lender specific pro-forma. Transcript reports are commonly requested by Brokers and Lenders. The transcript report will be in the format required by the Lender but will contain the same information, inspection date and valuation figure as the generic Mortgage Valuation Report and the Single Survey. The Surveyors will decline any transcript request which requires the provision of information additional to the information in the Report and the generic Mortgage Valuation Report until the Seller has conditionally accepted an offer to purchase made in writing.

Once the Seller has conditionally accepted an offer to purchase made in writing, the Purchaser's lender or conveyancer may request that the Surveyors provide general comment on standard appropriate supplementary documentation. In the event of a significant amount of documentation being provided to the Surveyors, an additional fee may be incurred by the Purchaser. Any additional fee will be agreed in writing.

If information is provided to the Surveyors during the conveyancing process which materially affects the valuation stated in the Report and generic Mortgage Valuation Report, the Surveyors reserve the right to reconsider the valuation. Where the Surveyors require to amend the valuation in consequence of such information, they will issue an amended Report and generic Mortgage Valuation Report to the Seller. It is the responsibility of the Seller to ensure that the amended Report and generic Mortgage Valuation Report are transmitted to every prospective Purchaser.

The individual Surveyor will be a member of the Royal Institution of Chartered Surveyors who is competent to survey, value and report upon Residential Property¹.

If the Surveyors have had a previous business relationship within the past two years with the Seller or Sellers Agent or relative to the property, they will be obliged to indicate this by ticking the adjacent box.



The Surveyors have a written complaints handling procedure. This is available from the offices of the Surveyors at the address stated.

1.2 THE REPORT

The Surveyors will not provide an amended Report on the Property, except to correct factual inaccuracies.

The Report will identify the nature and source of information relied upon in its preparation.

The Surveyor shall provide a Market Value of the Property, unless the condition of the Property is such that it would be inappropriate to do so. A final decision on whether a loan will be granted rests with the Lender who may impose retentions in line with their lending criteria. The date of condition and value of the property will be the date of inspection.

To date, Purchasers have normally obtained their own report from their chosen Surveyor. By contrast, a Single Survey is instructed by the Seller and made available to all potential Purchasers in the expectation that the successful Purchaser will have relied upon it. The Royal Institution of Chartered Surveyors rules require disclosure of any potential conflict of interest when acting for the Seller and the Purchaser in the same transaction. The Single Survey may give rise to a conflict of interest and if this is of concern to any party they are advised to seek their own independent advice.

¹ Which shall be in accordance with the current RICS Valuation Standards (The Red Book) and RICS Rules of Conduct.

The Report and any expressions or assessments in it are not intended as advice to the Seller or Purchaser or any other person in relation to an asking price or any other sales or marketing decisions. The Report is based solely on the Property and is not to be relied upon in any manner whatsoever when considering the valuation or condition of any other property.

If certain minor matters are mentioned in the Report it should not be assumed that the Property is free of other minor defects.

Neither the whole nor any part of the Report may be published in any way, reproduced or distributed by any party other than the Seller, prospective purchasers and the Purchaser and their respective professional advisers without the prior written consent of the Surveyors.

1.3 LIABILITY

The Report is prepared with the skill and care reasonably to be expected of a competent residential surveyor who is a member of the Royal Institution of Chartered Surveyors.

The Report is addressed to the Seller and was prepared in the expectation that it (or a complete copy) along with these Terms and Conditions (or a complete copy) would (or, as the case might be, would have been) be disclosed and delivered to:-

- the Seller;
- any person(s) noting an interest in purchasing the Property from the Seller;
- any person(s) who make(s) (or on whose behalf is made) an offer to purchase the Property, whether or not that offer is accepted by the Seller;
- the Purchaser; and
- the professional advisers of any of these.

The Surveyors acknowledge that their duty of skill and care in relation to the Report is owed to the Seller and to the Purchaser. The Surveyors accept no responsibility or liability whatsoever in relation to the Report to persons other than the Seller and the Purchaser. The Seller and Purchaser should be aware that if a Lender seeks to rely on this Report they do so at their own risk. In particular, the Surveyors accept no responsibility or liability whatsoever to any Lender in relation to the Report. Any such Lender relies upon the Report entirely at their own risk.

1.4 GENERIC MORTGAGE VALUATION REPORT

The Surveyors undertake to the Seller that they will prepare a generic Mortgage Valuation Report, which will be issued along with the Single Survey. It is the responsibility of the Seller to ensure that the generic Mortgage Valuation Report is provided to every potential Purchaser.

1.5 TRANSCRIPT MORTGAGE VALUATION FOR LENDING PURPOSES

The Surveyors undertake that on being asked to do so by a prospective purchaser, or his/her professional advisor or Lender, they will prepare a Transcript Mortgage Valuation Report for Lending Purposes on terms and conditions to be agreed between the Surveyors and Lender and solely for the use of the Lender and upon which the Lender may rely. The decision as to whether finance will be provided is entirely a matter for the Lender. The Transcript Mortgage Valuation Report ² will be from information contained in the Report and the generic Mortgage Valuation Report.

² Which shall be in accordance with the current RICS Valuation Standards (The Red Book) and RICS Rules of Conduct

1.6 INTELLECTUAL PROPERTY

All intellectual property rights whatsoever (including copyright) in and to the Report, excluding the headings and rubrics, are the exclusive property of the Surveyors and shall remain their exclusive property unless they assign the same to any other party in writing.

1.7 PAYMENT

The Surveyors are entitled to refrain from delivering the Report to anyone until the fee and other charges for it notified to the Seller have been paid. Additional fees will be charged for subsequent inspections and Reports.

1.8 CANCELLATION

The Seller will be entitled to cancel the inspection by notifying the Surveyor's office at any time before the day of the inspection.

The Surveyor will be entitled not to proceed with the inspection (and will so report promptly to the Seller) if after arriving at the property, the Surveyor concludes that it is of a type of construction of which the surveyor has insufficient specialist knowledge to be able to provide the inspection satisfactorily. The Surveyor will also be entitled not to proceed if after arriving at the property, the surveyor concludes that the property is exempt under Part 3 of The Housing (Scotland) Act 2006 as detailed in the (Prescribed Documents) Regulations 2008. If there is a potential threat to their health or personal safety, the inspection may be postponed or cancelled, at the Surveyor's discretion.

In the case of cancellation or the inspection not proceeding, the Surveyor will refund any fees paid by the Seller for the inspection and Report, except for expenses reasonably incurred and any fee due in light of the final paragraph of this section.

In the case of cancellation by the Seller, for whatever reason, after the inspection has taken place but before a written report is issued, the Surveyor will be entitled to raise an Invoice equivalent to 80% of the agreed fee.

1.9 PRECEDENCE

If there is any incompatibility between these Terms and Conditions and the Report, these Terms and Conditions take precedence.

1.10 DEFINITIONS

- the "Lender" is the party who has provided or intends or proposes to provide financial assistance to the Purchaser towards the purchase of the Property and in whose favour a standard security will be granted over the Property;
- the "Transcript Mortgage Valuation Report for Lending Purposes" means a separate report, prepared by the Surveyor, prepared from information in the Report and the generic Mortgage Valuation Report, but in a style and format required by the Lender. The Transcript Mortgage Valuation Report for Lending Purposes will be prepared with the skill and care reasonably to be expected from a surveyor who is a member of the Royal Institution of Chartered Surveyors and who is competent to survey, value and report on the Property;
- the "Generic Mortgage Valuation Report" means a separate report, prepared by the Surveyor from information in the Report but in the Surveyor's own format;

- the "Market Value" is the estimated amount for which a property should exchange on the date of valuation between a willing buyer and a willing seller in an arm's-length transaction after proper marketing wherein the parties had each acted knowledgeably, prudently and without compulsion;
- the "Property" is the property which forms the subject of the Report;
- the "Purchaser" is the person (or persons) who enters into a contract to buy the Property from the Seller:
- a "prospective Purchaser" is anyone considering buying the Property;
- the "Report" is the report, of the kind described in Part 2 of these Terms and Conditions and in the form set out in part 1 of Schedule 1 of the Housing (Scotland) Act 2006 (Prescribed Documents) Regulations 2008;
- the "Seller" is/are the proprietor(s) of the Property;
- the "Surveyor" is the author of the Report on the Property; and
- the "Surveyors" are the firm or company of which the Surveyor is an employee, director, member or partner (unless the Surveyor is not an employee, director, member or partner, when the "Surveyors" means the Surveyor) whose details are set out at the head of the Report.
- the "Energy Report" is the advice given by the accredited Energy Company, based on information collected by the Surveyor during the Inspection, and also includes an Energy Performance Certificate, in a Government approved format.

PART 2 - DESCRIPTION OF THE REPORT

2.1 THE SERVICE

The Single Survey is a Report by an independent Surveyor, prepared in an objective way regarding the condition and value of the Property on the day of the inspection, and who is a member of the Royal Institution of Chartered Surveyors. It includes an Energy Report as required by Statute and this is in the format of the accredited Energy Company. In addition, the Surveyor has agreed to supply a generic Mortgage Valuation Report.

2.2 THE INSPECTION

The Inspection is a general surface examination of those parts of the Property which are accessible: in other words, visible and readily available for examination from ground and floor levels, without risk of causing damage to the Property or injury to the Surveyor.

All references to visual inspection refer to an inspection from within the property at floor level and from ground level within the site and adjoining public areas, without the need to move any obstructions. Any references to left or right are taken facing the front of the property.

The Inspection is carried out with the Seller's permission, without causing damage to the building or contents. Furniture, stored items and insulation are not moved.

Unless identified in the report the Surveyor will assume that no harmful or hazardous materials have been used in the construction. The presence or possible consequences of any site contamination will not be researched.

The Surveyor will not carry out an asbestos inspection, and will not be acting as an asbestos inspector in completing a Single Survey of properties that may fall within the Control of Asbestos in the Workplace Regulations. In the case of flats it will be assumed that there is a duty holder, as defined in the Regulations and that a Register of Asbestos and effective Management Plan is in place, which does not require any expenditure, or pose a significant risk to health. No enquiry of the duty holder will be made.

2.3 THE REPORT

The Report will be prepared by the Surveyor who carried out the property inspection and will describe various aspects of the property as defined by the headings of the Single Survey report with the comments being general and unbiased. The report on the location, style and condition of the property, will be concise and will be restricted to matters that could have a material effect upon value and will omit items that, in the Surveyor's opinion, are not significant. If certain minor matters are mentioned, it should not be interpreted that the property is free of any other minor defects.

Throughout the report, the following repair categories will be used to give an overall opinion of the state of repair and condition of the property.

- Category 3: Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now.
- 2. Category 2: Repairs or replacement requiring future attention, but estimates are still advised.
- 3. Category 1: No immediate action or repair is needed.

WARNING:

If left unattended, even for a relatively short period, Category 2 repairs can rapidly develop into more serious Category 3 repairs. The existence of Category 2 or Category 3 repairs may have an adverse effect on marketability, value and the sale price ultimately achieved for the property. This is particularly true during slow market conditions when the effect can be considerable.

Parts of the property, which cannot be seen or accessed, will not be reported upon and this will be stated. If the Surveyor suspects that a defect may exist within an unexposed area and which could have a material effect upon the value, he may recommend further investigation by specialist contractors.

2.4 SERVICES

Surveyors are not equipped or qualified to test the services and therefore no comment can be interpreted as implying that the design, installation and function of the services are in accordance/compliance with regulations, safety and efficiency expectations. However, comment is made where there is cause to suspect significant defects or shortcomings with the installations. No tests are made of any services or appliances.

2.5 ACCESSIBILITY

A section is included to help identify the basic information interested parties need to know to decide whether to view a property.

2.6 ENERGY REPORT

A section is included that makes provision for an Energy Report, relative to the property. The Surveyor will collect physical data from the property and provide such data in a format required by an accredited Energy Company. The Surveyor cannot of course accept liability for any advice given by the Energy Company.

2.7 VALUATION AND CONVEYANCER ISSUES

The last section of the Report contains matters considered relevant to the Conveyancer (Solicitor). It also contains the Surveyor's opinion both of the market value of the property and of the re-instatement cost, as defined below.

"Market Value" is the estimated amount for which a property should exchange on the date of valuation between a willing buyer and a willing seller in an arm's-length transaction after proper marketing wherein the parties had each acted knowledgeably, prudently and without compulsion. In arriving at the opinion of the Market Value, the Surveyor also makes various standard assumptions covering, for example, vacant possession; tenure and other legal considerations; contamination and hazardous materials; the condition of un-inspected parts; the right to use mains services; and the exclusion of curtains, carpets etc. from the valuation. In the case of flats, the following further assumptions are made that:

- There are rights of access and exit over all communal roadways, corridors, stairways etc. and to use communal grounds, parking areas, and other facilities;
- There are no particularly troublesome or unusual legal restrictions;
- There is no current dispute between the occupiers of the flats or any outstanding claims or losses; and the costs of repairs to the building are shared among the co-proprietors on an equitable basis.

Any additional assumption, or any found not to apply, is reported.

"Re-instatement cost" is an estimate for insurance purposes of the current cost of rebuilding the Property in its present form unless otherwise stated. This includes the cost of rebuilding the garage and permanent outbuildings, site clearance and professional fees, but excludes VAT (except on the fees).

Sellers or prospective Purchasers may consider it prudent to instruct a reinspection and revaluation after a period of 12 weeks (or sooner if appropriate) to reflect changing circumstances in the market and/or in the physical condition of the Property.

1. Information and scope of inspection

This section tells you about the type, accommodation, neighbourhood, age and construction of the property. It also tells you about the extent of the inspection and highlights anything that the surveyor could not inspect.

All references to visual inspection refer to an inspection from within the property without moving any obstructions and externally from ground level within the site and adjoining public areas. Any references to left or right in a description of the exterior of the property refer to the view of someone standing facing that part of the property from the outside.

The inspection is carried out without causing damage to the building or its contents and without endangering the occupiers or the surveyor. Heavy furniture, stored items and insulation are not moved. Unless identified in the report the surveyor will assume that no harmful or hazardous materials or techniques have been used in the construction. The presence or possible consequences of any site contamination will not be researched.

Services such as TV/cable connection, internet connection, swimming pools and other leisure facilities etc. will not be inspected or reported on.

Description	A purpose built, ex Local Authority flat occupying the first floor of a two storey semi-detached building with four flats in total. The property is fully self contained and has a private entrance door at ground floor level to the gable wall of the building.
Accommodation	Ground Floor: Entrance Vestibule and Internal Stairs.
	First Floor: Landing, Lounge, two Bedrooms, Kitchen and Bathroom.
Gross internal floor area (m²)	68
Neighbourhood and location	The subjects are contained within a residential estate constructed on behalf of the Local Authority, although a good number of properties in the estate now appear to be privately owned. There is also a Primary School in the proximity while the subjects overlook a main road/junction and bus stop. A range of local amenities are available in the general area.
Age	1935 approximately
Weather	Dry and settled.
Chimney stacks	Visually inspected with the aid of binoculars where appropriate.
	There are original and shared, brick/harled chimney stacks to the mutual roof coverings and this was viewed from ground/garden level only.

Roofing including roof space	Sloping roofs were visually inspected with the aid of binoculars where appropriate.
	Flat roofs were visually inspected from vantage points within the property and where safe and reasonable to do so from a 3m ladder externally.
	Roof spaces were visually inspected and were entered where there was safe and reasonable access, normally defined as being from a 3m ladder within the property.
	If this is not possible, then physical access to the roof space may be taken by other means if the Surveyor deems it safe and reasonable to do so.
	The timber pitched roof is covered in tiles and again these mutual roof coverings were viewed from ground/garden level only. We were able to gain access to the main roof space via the ceiling hatch in the first floor Landing area, although our view of this roof space was obstructed by the presence of store items and insulation products. Any defects in the roof space may not become apparent until full access works are undertaken.
Rainwater fittings	Visually inspected with the aid of binoculars where
	appropriate. Metal rhones and downpipes are provided.
Main walls	Visually inspected with the aid of binoculars where appropriate.
Main walls	
Main walls	appropriate. Foundations and concealed parts were not exposed or
Main walls Windows, external doors and joinery	appropriate. Foundations and concealed parts were not exposed or inspected. The main walls of the building comprise brick construction and are harled externally. Cavity wall insulation works have been carried out. Internal and external doors were opened and closed where
	appropriate. Foundations and concealed parts were not exposed or inspected. The main walls of the building comprise brick construction and are harled externally. Cavity wall insulation works have been carried out. Internal and external doors were opened and closed where keys were available.
	appropriate. Foundations and concealed parts were not exposed or inspected. The main walls of the building comprise brick construction and are harled externally. Cavity wall insulation works have been carried out. Internal and external doors were opened and closed where keys were available. Random windows were opened and closed where possible.
	appropriate. Foundations and concealed parts were not exposed or inspected. The main walls of the building comprise brick construction and are harled externally. Cavity wall insulation works have been carried out. Internal and external doors were opened and closed where keys were available. Random windows were opened and closed where possible. Doors and windows were not forced open.
	appropriate. Foundations and concealed parts were not exposed or inspected. The main walls of the building comprise brick construction and are harled externally. Cavity wall insulation works have been carried out. Internal and external doors were opened and closed where keys were available. Random windows were opened and closed where possible.
	appropriate. Foundations and concealed parts were not exposed or inspected. The main walls of the building comprise brick construction and are harled externally. Cavity wall insulation works have been carried out. Internal and external doors were opened and closed where keys were available. Random windows were opened and closed where possible. Doors and windows were not forced open. There is a PVC and double glazed entrance door at ground floor level while the upper windows also comprise PVC double glazing

Conservatories / porches	Visually inspected.
	There are no conservatories or porches.
Communal areas	Circulation areas visually inspected.
	The building has the use of the shared gable footpath and in these
	circumstances, the full extent of boundaries/ownership, rights of
	way and mutual maintenance liability for the subjects in general should be confirmed.
Garages and permanent outbuildings	Visually inspected.
	There is no space/access available on site for the erection of a car
	garage. There are timber and felt garden sheds provided and these were inspected externally only.
	and the state of t
Outside areas and boundaries	Visually inspected.
	The property has the use of two separate, small sized and private
	areas of garden ground to the gable/rear and these are divided by a connecting path. The full extent of boundaries/ownership, rights
	of way and mutual maintenance liability for the subjects in general
	should be confirmed as previously noted. The boundaries are also partially shared and comprise a combination of brickwork, timbers
	and hedging.
Ceilings	Visually inspected from floor level.
	Plaster finish.
Internal walls	Visually inspected from floor level.
	Using a moisture meter, walls were randomly tested for
	dampness where considered appropriate.
	Plaster finish.
Floors including sub floors	Surfaces of exposed floors were visually inspected. No carpets or floor coverings were lifted.
	Sub-floor areas were inspected only to the extent visible from
	a readily accessible and unfixed hatch by way of an inverted "head and shoulders" inspection at the access point.
	Physical access to the sub floor area may be taken if the
	Surveyor deems it is safe and reasonable to do so, and subject
	to a minimum clearance of 1m between the underside of floor joists and the solum as determined from the access hatch.
	The internal flooring comprises concrete and timber construction
	with fully fitted floor coverings in place during our inspection.

Internal joinery and kitchen fittings	Built-in cupboards were looked into but no stored items were moved.
	Kitchen units were visually inspected excluding appliances.
	Internal joinery is standard for a building of this age and type. Kitchen fittings incorporate base and wall storage units, worktop space and sink unit.
Chimney breasts and fireplaces	Visually inspected.
	No testing of the flues or fittings was carried out.
	The internal fireplaces have been removed with access to the disused flues obstructed.
Internal decorations	Visually inspected.
	The internal decorations mainly comprise wallpapered, emulsioned, painted and tiled surfaces.
Cellars	Visually inspected where there was a safe and purpose-built access.
	There are no cellars.
Electricity	Accessible parts of the wiring were visually inspected without removing fittings. No tests whatsoever were carried out to the system or appliances. Visual inspection does not assess any services to make sure they work properly and efficiently and meet modern standards. If any services are turned off, the surveyor will state that in the report and will not turn them on. Mains electricity is connected and the meter is contained in the
	Lounge cupboard.
Gas	Accessible parts of the system were visually inspected without removing fittings. No tests whatsoever were carried out to the system or appliances. Visual inspection does not assess any services to make sure they work properly and efficiently and meet modern standards. If any services are turned off, the surveyor will state that in the report and will not turn them on.
	Mains gas is connected and the internal meter is below the Kitchen sink.
Water, plumbing, bathroom fittings	Visual inspection of the accessible pipework, water tanks, cylinders and fittings without removing any insulation.
	No tests whatsoever were carried out to the system or appliances.
	Mains water is connected and where visible, copper/metal and PVC plumbing installations are provided. There is a white fitted three piece suite in the Bathroom.

Heating and hot water Accessible parts of the system were visually inspected apart from communal systems, which were not inspected. No tests whatsoever were carried out to the system or appliances. A gas fired central heating system is provided, the boiler for which is situated in the Kitchen and will also serve the domestic hot water supply. Drainage Drainage covers etc. were not lifted. Neither drains nor drainage systems were tested. Mains drainage is connected. The external drainage connections may be of older type. Fire, smoke and burglar alarms Visually inspected. No tests whatsoever were carried out to the system or appliances. Smoke alarms fitted.

Any additional limits to inspection

For flats / maisonettes

Only the subject flat and internal communal areas giving access to the flat were inspected.

If the roof space or under-building / basement is communal, reasonable and safe access is not always possible. If no inspection was possible, this will be stated. If no inspection was possible, the surveyor will assume that there are no defects that will have a material effect on the valuation.

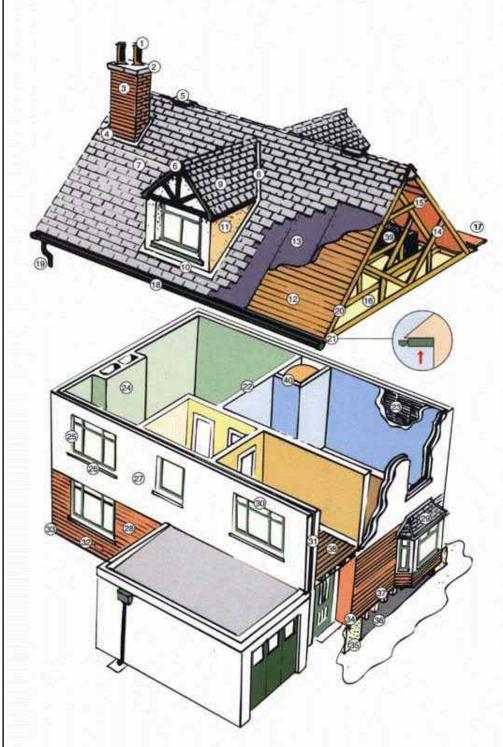
The building containing the flat, including any external communal areas, was visually inspected only to the extent that the surveyor is able to give an opinion on the general condition and standard of maintenance.

The subjects were occupied during our inspection with access restricted to the exposed and accessible fabric with fitted floor coverings, wall coverings, stored items, personal effects and items of furniture in place which also restricted access to the internal walls, floors, cupboards and roof space.

It is outwith the scope of our inspection to provide detailed comment on any asbestos based products which may be found in the property. The current informed view is that asbestos poses no significant health hazard, if left undisturbed and in a good condition.

We have not carried out an inspection for Japanese Knotweed or other invasive plant species and unless otherwise stated for the purposes of this report we have assumed that there is no Japanese Knotweed or other invasive plant species within the boundaries of the property or in neighbouring properties. The identification of Japanese Knotweed or other invasive plant species should be made by a Specialist Contractor.

Sectional Diagram showing elements of a typical house



Reference may be made in this report to some or all of the above component parts of the property. This diagram may assist you in locating and understanding these items.

- 1) Chimney pots
- (2) Coping stone
- 3) Chimney head
- 4) Flashing
- (5) Ridge ventilation
- 6) Ridge board
- 7) Slates / tiles
- (8) Valley guttering
- 9) Dormer projection
- 10 Dormer flashing
- 11) Dormer cheeks
- 12) Sarking
- (13) Roof felt
- (14) Trusses
- 15) Collar
- (16) Insulation
- 7) Parapet gutter
- 18) Eaves guttering
- 19) Rainwater downpipe
- 0) Verge boards /skews
- 21) Soffit boards
- 22) Partition wall
- 23) Lath / plaster
- ×
- (24) Chimney breast
- 25) Window pointing
- 26 Window sills
- (27) Rendering
- (28) Brickwork / pointing
- (29) Bay window projection
- (30) Lintels
- (31) Cavity walls / wall ties
- 32) Subfloor ventilator
- 33) Damp proof course
- 34) Base course
- 35) Foundations
- 36) Solum
- 37) Floor joists
- 38) Floorboards
- 9) Water tank
- 40) Hot water tank

2. Condition

This section identifies problems and tells you about the urgency of any repairs by using one of the following three categories:

Category 3	Category 2	Category 1
	Repairs or replacement requiring future attention, but estimates are still advised.	

Structural movement	
Repair category	1
Notes	There are slight signs of some past, old settlement having occurred to the building which, on the basis of a single inspection, is not considered to be of a recent or serious nature. Repair and pointing works are required and we would also refer you to our comments below.

Dampness, rot and infestation	
Repair category	1
Notes	Where access was gained, no signs of any dampness, rot or infestation were noted to accessible areas.

Chimney stacks	
Repair category	1
Notes	The chimney stack is generally in an order consistent with its age and type. The chimney stack will require ongoing maintenance in conjunction with the mutual roof coverings with some weathering in evidence.

Roofing including roof space	
Repair category	2
Notes	The roof coverings in general appeared in an order consistent with their age and type but will require ongoing maintenance and upgrading works, including tiles and timbers. Re-tiling works should be anticipated and staining to the roof timbers appears old but should be monitored.

Rainwater fittings	
Repair category	2
Notes	There are indications of surface corrosion to the rainwater fittings. Rainwater fittings should be monitored during periods of prolonged rainfall to fully determine whether or not they are fully watertight. The rhones and downpipes will require ongoing maintenance in conjunction with the mutual roof coverings.

Main walls	
Repair category	2
Notes	Repair and pointing works are required to some areas of external cracking and window lintels/surrounds.

Windows, external doors and joinery	
Repair category	1
Notes	These appeared in an order consistent with their age and type.

External decorations	
Repair category	1
Notes	There are signs of weathering to areas of external decoration.

Conservatories/porches	
Repair category	-
Notes	N/A

Communal areas	
Repair category	1
Notes	The shared footpath appeared in fair order.

Garages and permanent outbuildings	
Repair category	2
Notes	The garden sheds will require ongoing maintenance works. Our inspection noted that the roof to the smallest shed is uneven/weathered.

Outside areas and boundaries	
Repair category	1
Notes	Ongoing maintenance/attention to perimeter boundaries can be anticipated.

Ceilings	
Repair category	1
Notes	Ceiling finishes are generally in an order consistent with their age and type. During future redecoration and replastering, some attention may be required.

Internal walls	
Repair category	1
Notes	Internal wall finishes were found to be generally satisfactory and in an order consistent with a property of this age and type. Again during future redecoration and replastering, some attention may be required.

Floors including sub-floors	
Repair category	1
Notes	Where access was gained, the flooring was found to be hard, sound and free from significant defects. The sealant and flooring in the Bathroom will require ongoing maintenance to prevent water spillages and defects occurring.

Internal joinery and kitchen fittings	
Repair category	1
Notes	The internal joinery is generally in an order consistent with a property of this age and type. The Kitchen fitments are to a modern pattern.

Chimney breasts and fireplaces	
Repair category	1
Notes	It is good practice to ensure that disused flues are suitably capped and vented.

Internal decorations	
Repair category	1
Notes	Decoration is generally fresh throughout.

Cellars	
Repair category	-
Notes	N/A

Electricity	
Repair category	1
Notes	The visual inspection has indicated there are no obvious signs of any significant defects or deficiencies that might suggest there could be major issues with the system. It is good practice to have the system checked on a periodic basis by an electrical Contractor to ensure compliance with current regulations. Upgrading should be anticipated in conjunction with regular checks.

Gas	
Repair category	1
Notes	All gas appliances should be checked on an annual basis by a Gas Safe registered Contractor.

Water, plumbing and bathroom fittings		
Repair category	1	
Notes	The plumbing system is to a modern pattern and would appear adequate. The sanitary fitments are to a modern pattern.	

Heating and hot water			
Repair category	1		
Notes	The visual inspection has indicated that there are no obvious signs of any significant defects or deficiencies that might suggest there could be major issues with the system. It is good practice to have the system on a service contact with a Gas Safe registered Contractor to ensure adequate servicing and maintenance.		

Drainage	
Repair category	1
Notes	No obvious defects were noted upon inspection of visible drainage connections.

Set out below is a summary of the condition of the property which is provided for reference only. You should refer to the previous comments for detailed information.

Structural movement	1
Dampness, rot and infestation	1
Chimney stacks	1
Roofing including roof space	2
Rainwater fittings	2
Main walls	2
Windows, external doors and joinery	1
External decorations	1
Conservatories/porches	-
Communal areas	1
Garages and permanent outbuildings	2
Outside areas and boundaries	1
Ceilings	1
Internal walls	1
Floors including sub-floors	1
Internal joinery and kitchen fittings	1
Chimney breasts and fireplaces	1
Internal decorations	1
Cellars	-
Electricity	1
Gas	1
Water, plumbing and bathroom fittings	1
Heating and hot water	1
Drainage	1

Category 3

Urgent repairs or replacement are needed now. Failure to deal with them may cause problems to other parts of the property or cause a safety hazard. Estimates for repairs or replacement are needed now.

Category 2

Repairs or replacement requiring future attention, but estimates are still advised.

Category 1

No immediate action or repair is needed.

Remember

The cost of repairs may influence the amount someone is prepared to pay for the property. We recommend that relevant estimates and reports are obtained in your own name.

Warning

If left unattended, even for a relatively short period, Category 2 repairs can rapidly develop into more serious Category 3 repairs. The existence of Category 2 or Category 3 repairs may have an adverse effect on marketability, value and the sale price ultimately achieved for the property. This is particularly true during slow market conditions where the effect can be considerable.

3. Accessibility information

Guidance notes on accessibility information

Three steps or fewer to a main entrance door of the property:

In flatted developments the 'main entrance' would be the flat's own entrance door, not the external door to the communal stair. The 'three steps or fewer' are counted from external ground level to the flat's entrance door. Where a lift is present, the count is based on the number of steps climbed when using the lift.

Unrestricted parking within 25 metres:

For this purpose, 'Unrestricted parking' includes parking available by means of a parking permit. Restricted parking includes parking that is subject to parking restrictions, as indicated by the presence of solid yellow, red or white lines at the edge of the road or by a parking control sign, parking meters or other coin-operated machines.

1. Which floor(s) is the living accommodation on?	First
2. Are there three steps or fewer to a main entrance door of the property?	Yes No X
3. Is there a lift to the main entrance door of the property?	Yes No X
4. Are all door openings greater than 750mm?	Yes No X
5. Is there a toilet on the same level as the living room and kitchen?	Yes X No
6. Is there a toilet on the same level as a bedroom?	Yes X No
7. Are all rooms on the same level with no internal steps or stairs?	Yes No X
8. Is there unrestricted parking within 25 metres of an entrance door to the building?	Yes X No

4. Valuation and conveyancer issues

This section highlights information that should be checked with a solicitor or licensed conveyancer. It also gives an opinion of market value and an estimated reinstatement cost for insurance purposes.

Matters for a solicitor or licensed conveyancer

There is no physical evidence to suggest that any major structural alterations have been carried out to the property in recent years. The full extent of boundaries/ownership, rights of way and mutual maintenance liability for the subjects in general should be confirmed. Cavity wall insulation works have been carried out in the past.

Estimated reinstatement cost for insurance purposes

The reinstatement figure for insurance purposes can be stated at £143,000 (One Hundred and Forty Three Thousand Pounds).

Valuation and market comments

My valuation of the property as at 12 May 2017 reflecting current market conditions can be reasonably stated at £65,000 (Sixty Five Thousand Pounds).

Signed	Security Print Code [435985 = 2764] Electronically signed	
Report author	Paul J Duncan	
Company name	J & E Shepherd	
Address	The Signature Building, 8 Pitreavie Court, Dunfermline, KY11 8UU	
Date of report	17th May 2017	



Property Address	
Address Seller's Name Date of Inspection	11 CAIRNS STREET WEST, KIRKCALDY, KY1 2JA Gary Lumsden 12th May 2017
Property Details	
Property Type	House Bungalow Purpose built maisonette Converted maisonette X Purpose built flat Converted flat Tenement flat Flat over non-residential use Other (specify in General Remarks)
Property Style	□ Detached X Semi detached ■ Mid terrace ■ End terrace □ Back to back □ High rise block □ Low rise block □ Other (specify in General Remarks)
Does the surveyor be e.g. local authority, m	elieve that the property was built for the public sector, X Yes No illitary, police?
Flats/Maisonettes only Approximate Year of 0	No. of units in block 4
Tenure	
X Absolute Ownership	Leasehold Ground rent £ Unexpired years
Accommodation	
Number of Rooms	1 Living room(s) 2 Bedroom(s) 1 Kitchen(s) 1 Bathroom(s) 0 WC(s) 0 Other (Specify in General remarks)
	cluding garages and outbuildings) 68 m² (Internal) m² (External) (greater than 40%) X Yes No
Garage / Parking / 0	Outbuildings
Single garage Available on site? Permanent outbuilding	☐ Double garage ☐ Parking space ☐ X No garage / garage space / parking space ☐ Yes ☐ No gs:
None of consequence	æ.

Construction							
Walls	X Brick	Stone	Concrete	e Timber frame	Oth	er (specify in Gen	eral Remarks)
Roof	X Tile	Slate	Asphalt	Felt	Oth	er (specify in Gen	eral Remarks)
Special Risks							
Has the property	suffered struc	tural movem	ent?			X Yes	No
If Yes, is this rece	ent or progres	sive?				Yes	X No
Is there evidence, immediate vicinity	•	ason to antic	cipate subsidend	ce, heave, landslip	or flood in th	e Yes	X No
If Yes to any of th	e above, prov	vide details ir	General Rema	rks.			
Service Connec	ctions						
Based on visual ir of the supply in G			rices appear to	pe non-mains, plea	ase comment	on the type a	nd location
Drainage	X Mains	Private	None	Water	X Mains	Private	None
Electricity	X Mains	Private	None	Gas	X Mains	Private	None
Central Heating	X Yes	Partial	None				
Brief description of	of Central Hea	ating:					
A gas fired centr	al heating sys	stem is provi	ded.				
Site							
Apparent legal iss	sues to be ver	rified by the o	onvevancer. P	ease provide a bri	ef description	n in General R	temarks.
Rights of way	X Shared driv	•		er amenities on separa		ared service conn	
Ill-defined boundar	ries	Agricu	ltural land included	•		ner (specify in Ge	neral Remarks)
Location							
X Residential suburb	Re	sidential within	own / city	ixed residential / comm	ercial Ma	inly commercial	
Commuter village	Re	mote village	Is	plated rural property	Oth	ner (specify in Ge	neral Remarks)
Planning Issues	s						
Has the property I If Yes provide det			d / altered?	Yes X No			
Roads							
Made up road	Unmade roa	nd Partl	y completed new ro	ad Pedestrian	access only	X Adopted	Unadopted

General Remarks
A purpose built, ex Local Authority flat occupying the first floor of a two storey semi-detached building with four flats in total. The property is fully self contained and has a private entrance door at ground floor level to the gable wall of the building. The subjects are contained within a residential estate constructed on behalf of the Local Authority, although a good number of properties in the estate now appear to be privately owned. There is also a Primary School in the proximity while the subjects overlook a main road/junction and bus stop. A range of local amenities are available in the general area. The subjects were occupied during our inspection and access was restricted to the exposed and accessible fabric. The services and double glazing were not tested. The valuation reflects that items of ongoing maintenance, repair and upgrading will be required but consistent with age and construction type. There is no physical evidence to suggest that any major structural alterations have been carried out to the property in recent years. The full extent of boundaries/ownership, rights of way and mutual maintenance liability for the subjects in general should be confirmed. Cavity wall insulation works have been carried out in the past
Essential Repairs
None.
Estimated cost of essential repairs £ Retention recommended? Yes No Amount £

Comment on Mortgageability			
The subjects form suitable	security for normal mortgage purposes, subject to the individual policies	of the Lender.	
Valuations			
Market value in present condition \pounds Market value on completion of essential repairs \pounds Insurance reinstatement value (to include the cost of total rebuilding, site clearance, professional fees, ancillary charges plus VAT) Is a reinspection necessary?			
Buy To Let Cases			
month Short Assured Tenar	•	£	
Is the property in an area where there is a steady demand for rented accommodation of this type? Yes No			
Declaration			
Signed Surveyor's name	Security Print Code [435985 = 2764] Electronically signed by:- Paul J Duncan		
Professional qualifications	BSc (Hons) MRICS		
Company name	J & E Shepherd		
Address	The Signature Building, 8 Pitreavie Court, Dunfermline, KY11 8UU		
Telephone			
Fax	01383 739714		
Report date	eport date 17th May 2017		



Property Questionaire





Property Address 11,

Cairns Street West, KIRKCALDY, Fife,

KY1 2JA

Seller(s) Kim and Gary Lumsden

Completion date of property questionnaire 07/05/2017

SHEPHERD Property Questionnaire

Note for sellers

- Please complete this form carefully. It is important that your answers are correct.
- The information in your answers will help ensure that the sale of your house goes smoothly. Please answer each question with as much detailed information as you can.
- If anything changes after you fill in this questionnaire but before the date of entry for the sale of your house, tell your solicitor or estate agent immediately.

Information to be given to prospective buyer(s)

1.	Length of ownership	
	How long have you owned the property?	15 years
2.	Council tax	
	Which Council Tax band is your property in?	b
3.	Parking	
	What are the arrangements for parking at your property?	On street
4.	Conservation area	
	Is your property in a designated Conservation Area (that is an area of special architectural or historical interest, the character or appearance of which it is desirable to preserve or enhance)?	no
5.	Listed buildings	
	Is your property a Listed Building, or contained within one (that is a building recognised and approved as being of special architectural or historical interest)?	no
6.	Alterations/additions/extensions	
a)	(i) During your time in the property, have you carried out any structural alterations, additions or extensions (for example, provision of an extra bath/shower room, toilet, or bedroom)? If you have answered yes, please describe below the changes which you have made:	no
	(ii) Did you obtain planning permission, building warrant, completion certificate and other consents for this work? If you have answered yes, the relevant documents will be needed by the purchaser and you should give them to your solicitor as soon as possible for checking. If you do not have the documents yourself, please note below who has these documents and your solicitor or estate agent will arrange to obtain them:	#
b)	Have you had replacement windows, doors, patio doors or double glazing installed in your property? If you have answered yes, please answer the three questions below:	yes
	(i) Were the replacements the same shape and type as the ones you replaced?	no



Property Questionnaire

	(ii) Did this work involve any changes to the window or door openings?	no			
	(iii) Please describe the changes made to the windows doors, or patio doors (with approximate dates when the work was completed): Please give any guarantees which you received for this work to your solicitor or estate agent.	changed from single glazing to double glazing. changed wooden door to uPVC 2009			
7.	Central heating				
a)	Is there a central heating system in your property? (Note: a partial central heating system is one which does not heat all the main rooms of the property - the main living room, the bedroom(s), the hall and the bathroom).	yes			
	If you have answered yes or partial - what kind of central heating is there? (Examples: gas-fired, solid fuel, electric storage heating, gas warm air). If you have answered yes, please answer the three questions below:	gas-fired			
	(i) When was your central heating system or partial central heating system installed?	new combi boiler installed 03/2012 , old radiators had new valves put on them			
	(ii) Do you have a maintenance contract for the central heating system?If you have answered yes, please give details of the company with which you have a maintenance contract:	yes			
	(iii) When was your maintenance agreement last renewed? (Please provide the month and year).	02/2017			
8.	Energy Performance Certificate				
	Does your property have an Energy Performance Certificate which is less than 10 years old?	no			
9.	Issues that may have affected your property				
a)	Has there been any storm, flood, fire or other structural damage to your property while you have owned it?	yes			
	If you have answered yes, is the damage the subject of any outstanding?	no			
b)	Are you aware of the existence of asbestos in your property?	no			
10.	Issues that may have affected your property				
a)	Please select which services are connected to your property:	Gas or liquid petroleum gas, Water mains or private water supply, Electricity, Mains drainage, Telephone, Cable TV or satellite, Broadband			
b)	Is there a septic tank system at your property?	no			
	(i) Do you have appropriate consents for the discharge from your septic tank?	#			
	(ii) Do you have a maintenance contract for your septic tank?	#			
11.	Responsibilities for shared or common areas				

SHEPHERD Property Questionnaire

a)	Are you aware of any responsibility to contribute to the cost of anything used jointly, such as the repair of a shared drive, private road, boundary, or garden area?	yes	
	If you have answered yes, please give details:	repair of shared path	
b)	Is there a responsibility to contribute to repair and maintenance of the roof, common stairwell or other common areas?	yes	
	If you have answered yes, please give details:	repair and maintenance of roof, repair and maintenance of building, (with the downstairs neighbours)	
c)	Has there been any major repair or replacement of any part of the roof during the time you have owned the property?	yes	
d)	Do you have the right to walk over any of your neighbours property - for example to put out your rubbish bin or to maintain your boundaries?	yes	
	If you have answered yes, please give details:	to maintain boundaries	
e)	As far as you are aware, do any of your neighbours have the right to walk over your property, for example to put out their rubbish bin or to maintain their boundaries?	yes	
	If you have answered yes, please give details:	to maintain boundaries	
f)	As far as you are aware, is there a public right of way across any part of your property? (public right of way is a	no	
	way over which the public has a right to pass, whether or not the land is privatel-owned.)		
12.	way over which the public has a right to pass, whether or		
12. a)	way over which the public has a right to pass, whether or not the land is privatel-owned.)	no	
	way over which the public has a right to pass, whether or not the land is privatel-owned.) Charges associated with your property	no no	
a)	way over which the public has a right to pass, whether or not the land is privatel-owned.) Charges associated with your property Is there a factor or property manager for your property?		
a) b)	way over which the public has a right to pass, whether or not the land is privatel-owned.) Charges associated with your property Is there a factor or property manager for your property? Is there a common buildings insurance policy? Please give details of any other charges you have to pay on a regular basis for the upkeep of common areas or repair works, for example to a residents' association, or		
a) b) c)	way over which the public has a right to pass, whether or not the land is privatel-owned.) Charges associated with your property Is there a factor or property manager for your property? Is there a common buildings insurance policy? Please give details of any other charges you have to pay on a regular basis for the upkeep of common areas or repair works, for example to a residents' association, or maintenance or stair fund.		
a) b) c)	way over which the public has a right to pass, whether or not the land is privatel-owned.) Charges associated with your property Is there a factor or property manager for your property? Is there a common buildings insurance policy? Please give details of any other charges you have to pay on a regular basis for the upkeep of common areas or repair works, for example to a residents' association, or maintenance or stair fund. Specialist works As far as you are aware, has treatment of dry rot, wet rot, damp or any other specialist work ever been carried out to	no	
a) b) c)	way over which the public has a right to pass, whether or not the land is privatel-owned.) Charges associated with your property Is there a factor or property manager for your property? Is there a common buildings insurance policy? Please give details of any other charges you have to pay on a regular basis for the upkeep of common areas or repair works, for example to a residents' association, or maintenance or stair fund. Specialist works As far as you are aware, has treatment of dry rot, wet rot, damp or any other specialist work ever been carried out to your property? If you have answered yes, please say what the repairs were for, whether you carried out the repairs (and when) or if they were done before you bought	no	

a) Are there any guarantees or warranties for any of the following:



i)	Electrical work	no
ii)	Roofing	no
iii)	Central Heating	no
iv)	National House Building Council (NHBC)	no
v)	Damp course	no
b)	If you have answered 'yes' or 'with title deeds', please give details of the work or installations to which the guarantee(s) relate(s):	
c)	Are there any outstanding claims under any of the guarantees listed above?	no
15.	Boundaries	
	So far as you are aware, has any boundary of your property been moved in the last 10 years?	no



16.	Notices that affect your property In the past three years have you ever received a notice:			
a)	advising that the owner of a neighbouring property has made a planning application?	no		
b)	that affects your property in some other way?	no		
c)	that requires you to do any maintenance, repairs or improvements to your property?	no		
	If you have answered yes to any of the above, please give the notices to your solicitor or estate agent, including any notices which arrive at any time before the date of entry of the purchaser of your property.			
Declaration by the seller(s)/or other authorised body or person(s)				
$\ensuremath{I}/\ensuremath{We}$ confirm that the information in this form is true and correct to the best of my/our knowledge and belief.				

Shepherd Offices

Aberdeen: 01224 202800 Ayr: 01292 267987 Coatbridge: 01236 436561 Cumbernauld: 01236 780000 Dumbarton: 01389 731682

> Dumfries: 01387 264333 Dundee: 01382 200454

Dunfermline: 01383 722337 Glasgow (Southside): 0141 649 8020

East Kilbride: 01355 248535 Edinburgh: 0131 2251234 Falkirk: 01324 635999 Fraserburgh: 01346 517456

Galashiels: 01896 750150 Glasgow: 0141 3532080

Forfar: 01307 466100

Greenock: 01475 730717 Hamilton: 01698 897548 Inverness: 01463 712239

Kilmarnock: 01563 520318 Kirkcaldy: 01592 205442

Livingston: 01506 416777

Montrose: 01674 676768

Motherwell: 01698 252229

Musselburgh: 0131 6533456

Paisley: 0141 8898334 Perth: 01738 638188

Peterhead: 01779 470766 Saltcoats: 01294 464228

St Andrews: 01334 477773

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